

MINUTES
JOINT MEETING
FINANCE AND CONSTRUCTION COMMITTEES

UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

March 6, 2000

The University of Southern Indiana Finance Committee and Construction Committee met in a joint session on Monday, March 6, 2000, at 9:30 a.m. in Carter Hall of the University Center. Present were Trustees Patrick Hoehn, Tina Kern, and James Will Sr. Also attending were Vice President for Business Affairs Richard Schmidt, Vice President for Student Affairs John Byrd, Associate Vice President for Business Administration Cynthia Brinker, Associate Vice President for Fiscal and Physical Affairs Robert Ruble, Human Resources Director Deborah Fleck, Director of Facilities Operations and Planning Steve Helfrich, Internal Auditor Diana Biggs, and Internal Audit Manager Robert Howell.

There being a quorum present, Ms. Kern called the meeting to order at 9:40 a.m.

(FINANCE COMMITTEE)

1. REPORT ON ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 1999

Mr. Schmidt introduced Internal Auditor Diana Biggs who presented a report and information on the University's Annual Report.

2. REPORT ON VEBA TRUST

Cynthia Brinker reported on the *1999 Post Retirement Benefit Valuation Report* prepared by William M. Mercer, Inc. Ms. Brinker provided handouts of the report.

3. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

On a motion by Mr. Will, seconded by Mr. Hoehn, the budget appropriations, adjustments, and transfers in Attachment A were approved.

(CONSTRUCTION COMMITTEE)

4. DISCUSSION OF CHANGE ORDER FOR THE HEALTH PROFESSIONS CENTER LOWER LEVEL COMPLETION PROJECT

Mr. Schmidt introduced Director of Facilities Operations and Planning Steve Helfrich who presented the change order for the Lower Level of the Health Professions Center Completion Project.

On a motion by Mr. Hoehn, seconded by Mr. Will, the Committee recommended the change order be Taken to the full board for approval.

5. REPORT ON UPDATED PLANS FOR STUDENT RESIDENTIAL BUILDING NO. 3

Mr. Helfrich reported that plans for the third new student residential building had been received and there are plans for two additional buildings in the future. Mr. Helfrich shared a site plan showing locations of the buildings.

There being no further business, the meeting was adjourned at 10:25 a.m.

BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

1. Additional Appropriation – Income

From:	Unappropriated Current Operating Funds		
To:	1-10100	General Instruction Supplies and Expense	187
To:	1-10170	USI Theatre Supplies and Expense	9,002
To:	1-10170	USI Theatre Supplies and Expense	12
To:	1-10200	School of Liberal Arts Personal Services Supplies and Expense	95,000 8,841
To:	1-10230	English Supplies and Expense	50
To:	1-10300	Pott School of Science and Technology Capital Outlay	26,810
To:	1-10300	Pott School of Science and Technology Personal Services Supplies and Expense	21,000 2,289
To:	1-10400	School of Nursing and Health Professions Personal Services	25,200
To:	1-10410	Nursing Supplies and Expense	732
To:	1-10700	School of Business Supplies and Expense Capital Outlay	992
To:	1-10700	School of Business Supplies and Expense	1,265
To:	1-10700	School of Business Personal Services Supplies and Expense	15,200 2,565
To:	1-10760	Management and Marketing Personal Services	6,250
To:	1-10800	Bower-Suhrheinrich School of Education and Human Services Personal Services Supplies and Expense	35,700 3,276
To:	1-10800	Bower-Suhrheinrich School of Education and Human Services Personal Services Supplies and Expense	3,600 2,394

To:	1-10921	Academic Skills Supplies and Expense	100
To:	1-16400	Development Capital Outlay	1,766
From:	Unappropriated Designated Funds		
To:	2-20050	Student Services Operations Supplies and Expense	2,000
To:	2-20760	International Student Programs Supplies and Expense	25
To:	2-22000	Extended Services Revolving Fund Supplies and Expense	598
To:	2-23100	Faculty Development Travel Supplies and Expense	14,485
From:	Unappropriated Auxiliary Funds		
To:	3-30200	University Center Supplies and Expense	3,085
From:	Unappropriated Restricted Funds		
To:	4-45091	IU School of Medicine - Special Needs, Evansville Center for Medical Education Supplies and Expense	17,121
To:	4-46145	Southern Indiana Education Center - Distance Learning Supplies and Expense	3,500
To:	4-46147	Indiana Humanities Council - Classical Mythology Supplies and Expense	1,000
To:	4-46265	Indiana Humanities Council - Germany in US Southern Indiana Supplies and Expense	115
To:	4-46269	Indiana Humanities Council - Germany in US Lecture Supplies and Expense	1,000
To:	4-46415	Helene Fuld Health Trust - Center for Community Health Care Personal Services Supplies and Expense	31,000 1,000
To:	4-46430	Susan G. Komen Foundation - Breast Health Program Personal Services Supplies and Expenses	15,489 3,505
To:	4-46817	Lilly Endowment – New Harmony Campaign, Preparation and Image Enhancement Supplies and Expense	22,361

2. Additional Appropriation – Fund Balance

From:	Unappropriated Designated Funds		
To:	2-27120	Student/Faculty Research – Professor McCloud Personal Services	1,500
To:	2-27125	Student/Faculty Research – Professor Shaw Supplies and Expenses	2,500
To:	2-27525	Student/Faculty Research – Professor Dowhie Personal Services Supplies and Expenses	1,400 600

3. Additional Appropriation - Reserve Funds

From:	Unappropriated Current Operating Funds		
To:	1-10190	WSWI Capital Outlay	7,885
To:	1-14005	Career Services Supplies and Expense	4,752
From:	Unappropriated Designated Funds		
To:	2-20050	Student Services Operations Supplies and Expense	558

4. Transfer and Appropriation of Funds

From:	2-20050	Student Service Operations	
To:	1-14006	Student Life Personal Services	2,558
From:	2-20110	Student Activities	
To:	2-20120	Multicultural Center Supplies and Expense	350
From:	2-20200	Activities Programming Board	
To:	1-14101	Intramurals Supplies and Expense	141
From:	2-23050	Community of Scholars	
To:	1-10150	Arts Commission General Supplies and Expense	2,740
From:	2-24600	Employee Benefits Revolving Fund	
To:	3-36000	Fitness Center Personal Services	2,520
From:	3-36000	Fitness Center	
To:	1-14101	Intramurals Supplies and Expense	512

5. Transfer of Funds

From:	1-14020	International Student Services	
To:	2-20760	International Student Programs	4,600
From:	2-20050	Student Services Operations	
To:	2-20300	Student Government Association	1,700
From:	2-24600	Employee Benefits Revolving Fund	
To:	3-36000	Fitness Center	320
From:	6-60185	Team Room	
To:	3-30698	Athletics Reserve	20,000

UNIVERSITY OF SOUTHERN INDIANA
HEALTH PROFESSIONS CENTER
LOWER LEVEL COMPLETION PROJECT
SUMMARY OF CHANGE ORDERS
MARCH 6, 2000

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
7	Over excavation of soil and installation of engineered backfill as required for necessary footing and foundation bearing for connection link.	Deig Bros. Construction Co.	\$19,146.03
	TOTAL AMOUNT OF CHANGE:		\$19,146.03